



Rizzetta & Company

# Astoria Community Development District

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**Board of Supervisors' Meeting  
May 26, 2020**

**District Office:  
5844 Old Pasco Road, Suite 100  
Pasco, Florida 33544  
813.994.1615**

[www.asturiacdd.org](http://www.asturiacdd.org)

**ASTURIA  
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

<b>Board of Supervisors</b>	Lane Gardener Walter O' Shea Lee Thompson Carla Luigs Matthew Gallagher	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Matthew Huber	Rizzetta & Company, Inc.
<b>District Counsel</b>	Sarah Warren	Hopping, Green & Sams
<b>District Engineer</b>	Al Belluccia	Florida Design Consultants

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

May 12, 2020

Board of Supervisors  
**Asturia Community  
Development District**

**FINAL AGENDA**

The **Special** meeting of the Board of Supervisors of the Asturia Community Development District will be held on **May 26, 2020 at 1:00 p.m.** to be conducted by means of communications media technology telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors’ Meeting Held on February 25, 2020.....Tab 1
  - B. Consideration of the Operation and Maintenance Expenditures for February and March 2020.....Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Resolution 2020-03, Re-Designating Secretary.....Tab 3
  - B. Consideration of Resolution 2020-04, Authorization of Bank Signatories.....Tab 4
  - C. Consideration of LLS Tax Solution Inc. – Arbitrage Engagement Letter.....Tab 5
  - D. Consideration of Resolution 2020-05, Approving a Proposed Budget for FY20-21 & Setting a Public Hearing Thereon (**separate cover**)
  - E. Consideration of Resolution 2020-06, Declaring Assessments on Expansion Parcels (**separate cover**)
  - F. Consideration of Resolution 2020-07, Setting Public Hearing on the Levy of Assessments on Expansion Parcels (**separate cover**)
  - G. Consideration of Resolution 2020-08, Setting a Public Hearing on the District’s Intent to Utilize the Uniform Method (Expansion Parcels) (**separate cover**)
  - H. Consideration of Resolution 2020-09, Declaring Series 2014 Project Complete (**separate cover**)
  - I. Consideration of Resolution 2020-10, Declaring Series 2016 Project Complete (**separate cover**)
- 5. STAFF REPORTS**
  - A. Presentation of Monthly Maintenance Inspection Reports
  - B. Clubhouse Manager Report
  - C. District Engineer
  - D. District Counsel

E. District Manager

1. Announcement of Number of Registered Voters..... Tab 6

**6. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**

**7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber  
District Manager

# Tab 1

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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Asturia Community Development District was held on **Tuesday, February 25, 2020 at 6:00 PM** at the Asturia Clubhouse, located at 14575 Promenade Parkway, Odessa, FL 33556.

Present and constituting a quorum:

Lane Gardner	<b>Board Supervisor, Chair</b>
Lee Thompson	<b>Board Supervisor, Asst. Secretary</b>
Matthew Gallagher	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Matthew Huber	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Angel Montagna	<b>Regional Manager; Rizzetta &amp; Co., Inc.</b>
Tyree Brown	<b>Field Services Manager; Rizzetta &amp; Co., Inc.</b>
Gregg Gruhl	<b>Amenity Services Manager; Rizzetta &amp; Co., Inc.</b>
Sarah Warren	<b>District Counsel; Hopping Green &amp; Sams</b>
Ed Colon	<b>Down To Earth; Account Manager</b>
Ivette Fernandez	<b>Amenities Manager; RASI</b>
Sean Manson	<b>Construction Manager; Hines</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order and performed roll call, confirming a quorum was present.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

No audience comments were made.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. Presentation of Monthly Maintenance Inspection Reports**

Tyree Brown presented his February field inspection report.

Mr. Colon provided an update on the progress made on the trimming, and advised that the inside of the pool will be trimmed in April. Chairman Gardner advised the Jasmine areas need attention.

**B. Clubhouse / Amenities Management Report**

The resident dance class agreement was discussed, and the Board authorized it. The Clubhouse Manager will be given the agreement, once available.

On a Motion by Chairman Gardner, seconded by Assistant Secretary Gallagher, with all in favor, the Board of Supervisors approved the Resident Dance Class for the Asturia Community Development District

**C. District Engineer**

Not present; no report provided.

**D. District Counsel**

Counsel advised that the traffic enforcement information has been submitted to the county, and that the sheriff needs to review it. It could be mid/late March before approval is received.

**E. District Manager**

Mr. Huber informed the Board that the next meeting is scheduled to be held on March 24, 2020 at 10:00 am.

**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Meeting Held January 28, 2020**

Mr. Huber presented the minutes of the Board of Supervisors' regular meeting held on January 28, 2020.

On a Motion by Chairman Gardner, seconded by Assistant Secretary Gallagher, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 28, 2020 for the Asturia Community Development District

**FIFTH ORDER OF BUSINESS**

**Consideration of Operations & Maintenance Expenditures for December 2019 and January 2020**

Mr. Huber presented the Operations & Maintenance expenditures for December 2019 (\$84,963.59) and January 2020 (\$69,079.85) to the Board of Supervisors for ratification. Chairman Gardner advised that based on past discussion, Down To Earth Invoices # 51551, 51820, 51821, 55393 and 55403 should be held. The expenses were approved subject to review of those invoices.

On a Motion by Chairman Gardner, seconded by Assistant Secretary Gallagher, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for December 2019 (\$84,963.59) subject to review of invoices # 51551, 51820, 51821, 55393 and 55403, and for January 2020 as presented (\$69,079.85) for the Asturia Community Development District.

**SIXTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

Chairman Gardner requested that the key fob clubhouse hours be amended to be from 8am to 9pm.

Aura Velizana asked if the dog park will have key fob access and if a flyer would be needed. Discussions were also had regarding the wireless cameras and key fob access effective March 10.

Denise Grecco requested for the Board to communicate to the residents.

A detailed discussion was had regarding the BYOB policy, although the Board did not make any decisions on this topic.

On a Motion by Chairman Gardner, seconded by Assistant Secretary Gallagher, with all in favor, the Board of Supervisors approved the key fob access and change in hours to be from 8am to 9pm for the Asturia Community Development District

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Chairman Gardner, seconded by Assistant Secretary Thompson, with all in favor, the Board adjourned the Board of Supervisors' meeting at 6:41 PM for the Asturia Community Development District.

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Chair / Vice-Chair



## **Tab 2**

# ASTURIA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operation and Maintenance Expenditures February 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2020 through February 29, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$68,948.18**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

February 1, 2020 Through February 29, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Anago Franchising, Inc.	002415	104985	Monthly Janitorial Services 02/20	\$ 405.00
Asturia CDD	CD030	CD030	Debit Card Replenishment	\$ 839.58
Best Termite & Pest Control, Inc.	02397	1004333	Pest Control 01/20	\$ 55.00
Brighthouse Networks	02398	065826701012220	14575 Promenade Parkway 01/20	\$ 241.89
Claudia De La Espriella	002417	Espriella-021520	Refund of Rental Deposit 02/20	\$ 250.00
County Sanitation	002404	10452557	Clubhouse Dumpster 02/20	\$ 34.00
DCSI, Inc	002410	26755	Alarm Monitoring Service 02/20	\$ 59.99
Duke Energy	002405	Duke Electric Summary 01/20	Electric Summary 01/20	\$ 1,719.97
Duke Energy	002411	13808 69448 01/20	14721 State Rd 54 Lite 01/20	\$ 6,859.98
Duke Energy	02399	02017 22358 12/19	000 Aviles Parkway Lite 12/19	\$ 3,178.86
Elizabeth Garcia	02403	Garcia-020520	Refund of Rental Deposit 01/20	\$ 250.00
Florida Department of Revenue	002406	85-8016529160C-9 01/20	Sales & Use Tax 01/20	\$ 21.52
Hopping Green & Sams	002412	112601	General Legal Services 12/19	\$ 1,232.00

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

February 1, 2020 Through February 29, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Innersynce Studio, Ltd DBA Campus Suite	02400	17903	Annual CDD Website Services/ADA Compliance FY 19/20	\$ 1,537.50
Jennifer Grosneck	002419	Grosneck-020820	Refund of Rental Deposit 02/20	\$ 250.00
Jerry Richardson	002425	1318	Hog Removal Service 02/20	\$ 1,300.00
Jessica Pena	002421	Pena-020120	Refund of Rental Deposit 02/20	\$ 250.00
Landmark Engineering & Surveying Corporation	002420	2190071-02	Traffic Control Devices 01/20	\$ 1,325.00
Lee R. Thompson	002409	LT012820	Board of Supervisors Meeting 01/28/20	\$ 200.00
Pasco County	002407	Water Summary 12/19	Water Summary 12/19	\$ 6,987.00
Rizzetta & Company, Inc.	02401	INV0000046517	District Management Fees 02/20	\$ 4,509.50
Rizzetta Amenity Services, Inc.	002408	INV0000000007118	Amenity Management Services 02/20	\$ 4,628.96
Rizzetta Amenity Services, Inc.	002413	INV0000000007143	Out Of Pocket Expenses 01/20	\$ 50.00
Rizzetta Amenity Services, Inc.	002422	INV0000000007174	Amenity Management Services 02/20	\$ 3,941.40
Rizzetta Technology Services, LLC	02402	INV0000005490	Email & Website Hosting Services 02/20	\$ 190.00
Romaner Graphics	002423	19845	Repairs & Maintenance 02/20	\$ 750.00

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

February 1, 2020 Through February 29, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Southern Land Services of SW FL, Inc.	002424	013120-14	Mowing Phase 3 - ROW Only 01/20	\$ 520.00
SSS Down To Earth Opco LLC	002418	57445	Repairs Due to Hog Damage 01/20	\$ 4,426.00
SSS Down To Earth Opco LLC	002418	57458	Irrigation Repairs 01/20	\$ 662.91
SSS Down To Earth Opco LLC	002418	57459	Repairs Due to Hog Damage, Installed New Bahia 01/20	\$ 2,250.00
SSS Down To Earth Opco LLC	002418	57803	Grounds Maintenance 02/20	\$ 13,469.10
SSS Down To Earth Opco LLC	002418	58040	Monthly Maintenance Add Park 3 & Phase 1 01/20 & 02/20	\$ 3,164.12
Suncoast Pool Service	002426	5940	Monthly Pool Service 02/20	\$ 870.00
Tampa Poop 911 LLC	002416	A012020	Clean Pet Waste Stations & Trash Cans 01/20	\$ 540.15
TCF National Bank	002414	6393687	Exercise Equipment Lease 02/20	\$ <u>1,978.75</u>
<b>Report Total</b>				<b>\$ <u>68,948.18</u></b>

# ASTURIA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operation and Maintenance Expenditures March 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2020 through March 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$76,641.70**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

March 1, 2020 Through March 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Anago Franchising, Inc.	002456	105516	Monthly Janitorial Services 03/20	\$ 405.00
Asturia CDD	CD031	CD031	Debit Card Replenishment	\$ 269.12
Best Termite & Pest Control, Inc.	002428	1008835	Pest Control 02/20	\$ 55.00
Blue Water Aquatics, Inc.	002429	26439	Aquatic Services 02/20	\$ 640.00
Bighthouse Networks	002430	065826701022220	14575 Promenade Pkway 02/20	\$ 256.52
Clean Sweep Supply Co., Inc.	002438	00207447	Clubhouse Supplies 02/20	\$ 163.20
Conrad Dionne	002460	Dionne-031620	Refund of Rental Deposit 03/20	\$ 250.00
County Sanitation	002439	10454448	Clubhouse Dumpster 03/20	\$ 34.00
Dalia Lastra	002463	Lastra-031620	Refund of Rental Deposit 03/20	\$ 250.00
DCSI, Inc	002440	26796	Check Cameras & Program Access Cards 02/20	\$ 484.00
DCSI, Inc	002459	26874	Alarm Monitoring Service 03/20	\$ 59.99
DCSI, Inc	002459	26877	Reprogram/Rewire Alarm System & New Camera 03/20	\$ 728.00
DGMorrison, Inc.	002449	CS/2020/5609	Signs - Repair/Maintenance 01/20	\$ 3,636.00

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

March 1, 2020 Through March 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Duke Energy	002431	02017 22358 01/20	000 Aviles Parkway Lite 01/20	\$ 3,178.86
Duke Energy	002442	Duke Electric Summary 02/20	Electric Summary 02/20	\$ 1,706.60
Duke Energy	002450	13808 69448 02/20	14721 State Rd 54 Lite 02/20	\$ 6,893.43
Egis Insurance Advisors, LLC	002443	10482	Property & IM Insurance - Updated 10/01/19- 10/01/20	\$ 2,110.00
Elizabeth Talone	002455	Talone-031020	Refund of Rental Deposit 03/20	\$ 250.00
Fire at the Altar	002444	Fire at the Altar-022620	Refund of Rental Deposit 02/20	\$ 250.00
FitRev, Inc.	002432	20441	Repairs - Fitness Equipment 02/20	\$ 112.00
FitRev, Inc.	002462	20626	Quarterly Preventative Maintenance 03/20	\$ 330.00
Florida Department of Revenue	002452	85-8016529160C-9 02/20	Sales & Use Tax 02/20	\$ 20.80
Hopping Green & Sams	002445	113149	General Legal Services 01/20	\$ 2,825.93
Ira Nadelman	002464	Nadelman-031320	Refund of Rental Deposit 03/20	\$ 250.00
Jeni Santana	002467	031720-Santana	Refund of Deposit and Rental Fee 03/20	\$ 275.00
Jerry Richardson	002469	1323	Hog Removal Service 03/20	\$ 1,300.00
Katalina Beltran Rodriguez	002457	Beltran-031620	Refund of Rental Deposit 03/20	\$ 250.00



# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

March 1, 2020 Through March 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Kumavan Jeyabalan	002453	Jeyabalan-030420	Refund of Rental Deposit 03/20	\$ 250.00
Lee R. Thompson	002436	LT022520	Board of Supervisors Meeting 02/25/20	\$ 200.00
McDimit Davis	002446	44131	Preparation Audited Financial Statements FYE 09/30/2019	\$ 3,600.00
Nancy Savage	002468	Savage-031620	Refund of Rental Deposit 03/20	\$ 250.00
Pasco County	002454	Water Summary 01/20	Water Summary 01/20	\$ 9,236.15
RIPA & Associates, LLC	002465	RA200322	Road Repairs 03/20	\$ 750.00
Rizzetta & Company, Inc.	002433	INV0000047372	District Management Fees 03/20	\$ 4,509.50
Rizzetta Amenity Services, Inc.	002447	INV0000000007238	Amenity Management Services 03/20	\$ 4,520.86
Rizzetta Amenity Services, Inc.	002466	INV0000000007290	Out Of Pocket Expenses 02/20	\$ 85.75
Rizzetta Amenity Services, Inc.	002466	INV0000000007322	Amenity Management Services 03/20	\$ 4,321.93
Rizzetta Technology Services, LLC	002434	INV0000005590	Email & Website Hosting Services 03/20	\$ 190.00
Romaner Graphics	002435	19859	Repairs & Maintenance 02/20	\$ 220.00
Southern Land Services of SW FL, Inc.	002448	022820-14	Mowing Phase 3 - ROW Only 02/20	\$ 416.00

# Asturia Community Development District

## Paid Operation & Maintenance Expenditures

March 1, 2020 Through March 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
SSS Down To Earth Opco LLC	002441	59091	Irrigation Repairs 02/20	\$ 362.67
SSS Down To Earth Opco LLC	002441	59095	Irrigation Repairs 02/20	\$ 427.13
SSS Down To Earth Opco LLC	002461	57940	Grounds Maintenance 03/20	\$ 15,051.16
Suncoast Pool Service	002470	6021	Monthly Pool Service 03/20	\$ 870.00
Tampa Poop 911 LLC	002458	A022020	Clean Pet Waste Stations & Trash Cans 02/20	\$ 540.15
Tampa Poop 911 LLC	002458	A352020	Install 3 Pet Waste Station 03/20	\$ 1,077.00
TCF National Bank	002471	6432456	Exercise Equipment Lease 03/20	\$ 1,978.75
Times Publishing Company	002437	0000063522 02/18/20	Account #122995 Legal Advertising 02/20	\$ 551.20
Timothy Fannan	002451	Fannan-031020	Refund of Rental Deposit 03/20	\$ 250.00
<b>Report Total</b>				<b><u>\$ 76,641.70</u></b>

## **Tab 3**

**RESOLUTION 2020-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
ASTURIA COMMUNITY DEVELOPMENT DISTRICT  
REDESIGNATING THE SECRETARY OF THE DISTRICT, AND  
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Asturia Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Pasco County, Florida; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
OF THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT:**

Section 1.     Bob Schleifer is appointed Secretary

Section 2.     This Resolution and any prior resolutions of the District shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded, and repealed.

Section 3.     This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 26<sup>th</sup> DAY OF MAY, 2020.**

**ASTURIA COMMUNITY  
DEVELOPMENT DISTRICT**

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**CHAIRMAN/VICE CHAIRMAN**

**ATTEST:**

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**ASSISTANT SECRETARY**

## Tab 4

**RESOLUTION 2020-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
ASTURIA COMMUNITY DEVELOPMENT DISTRICT  
DESIGNATING THE AUTHORIZED SIGNATORIES FOR THE  
DISTRICT'S OPERATING BANK ACCOUNT(S) AND  
PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.**

**WHEREAS**, the Asturia Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes.

**WHEREAS**, the District’s Board of Supervisors (“**Board**”) has selected a depository as defined in Section 280.02, Florida Statutes, which meets all the requirements of Chapter 280 and has been designated by the State Treasurer as a qualified public depository; and

**WHEREAS**, the Board desires now to authorize signatories for the operating bank account(s).

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD:**

1. **Authorized Signatories.** The Chairperson, Vice Chairperson, Secretary, Assistant Secretaries, Treasurer, and Assistant Treasurer are hereby designated as authorized signatories for the operating bank accounts of the District.
2. **Conflicts.** This Resolution and any prior resolutions of the District shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded, and repealed.
3. **Effective Date.** This Resolution shall take effect upon the passage and adoption by the Board.

**PASSED AND ADOPTED on MAY 26th, 2020.**

Attest:

**Asturia  
Community Development District**

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Matthew Huber  
Assistant Secretary

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Lane Gardner  
Chair of the Board of Supervisors

## **Tab 5**



LLS Tax Solutions Inc.  
2172 W. Nine Mile Rd.  
#352  
Pensacola, FL 32534  
Telephone: 850-754-0311  
Email: [liscott@llstax.com](mailto:liscott@llstax.com)

February 6, 2020

Asturia Community Development District  
c/o Rizzetta & Company, Inc.  
12750 Citrus Park Lane Suite 115  
Tampa, Florida 33625

Thank you for choosing LLS Tax Solutions Inc. (“LLS Tax”) to provide arbitrage services to Asturia Community Development District (“Client”) for the following bond issue. This Engagement Letter describes the scope of the LLS Tax services, the respective responsibilities of LLS Tax and Client relating to this engagement and the fees LLS Tax expects to charge.

- \$11,950,000 Asturia Community Development District (Pasco County, Florida) Special Assessment Bonds, Series 2014A-1 and 2014A-2

### **SCOPE OF SERVICES**

The procedures that we will perform are as follows:

- Assist in calculation of the bond yield, unless previously computed and provided to us.
- Assist in determination of the amount, if any, of required rebate to the federal government.
- Issuance of a report presenting the cumulative results since the issue date of the issue of bonds.
- Preparation of necessary reports and Internal Revenue Service (“IRS”) forms to accompany any required payment to the federal government.

As a part of our engagement, we will read certain documents associated with each issue of bonds for which services are being rendered. We will determine gross proceeds of each issue of bonds based on the information provided in such bond documents. You will have sole responsibility for determining any other amounts not discussed in those documents that may constitute gross proceeds of each series of bonds for the purposes of the arbitrage requirements.

### **TAX POSITIONS AND REPORTABLE TRANSACTIONS**

Because the tax law is not always clear, we will use our professional judgment in resolving questions affecting the arbitrage calculations. Unless you instruct us otherwise, we will take the reporting position most favorable to you whenever reasonable. Any of your bond issues may be selected for review by the IRS, which may not agree with our positions. Any proposed adjustments are subject to



certain rights of appeal. Because of the lack of clarity in the law, we cannot provide assurances that the positions asserted by the IRS may not ultimately be sustained, which could result in the assessment of potential penalties. You have the ultimate responsibility for your compliance with the arbitrage laws; therefore, you should review the calculations carefully.

The IRS and some states have promulgated “tax shelter” rules that require taxpayers to disclose their participation in “reportable transactions” by attaching a disclosure form to their federal and/or state income tax returns and, when necessary, by filing a copy with the Internal Revenue Service and/or the applicable state agency. These rules impose significant requirements to disclose transactions and such disclosures may encompass many transactions entered into in the normal course of business. Failure to make such disclosures will result in substantial penalties. In addition, an excise tax is imposed on exempt organizations (including state and local governments) that are a party to prohibited tax shelter transactions (which are defined using the reportable transaction rules). Client is responsible for ensuring that it has properly disclosed all “reportable transactions” and, where applicable, complied with the excise tax provision. The LLS Tax services that are the subject of this Engagement Letter do not include any undertaking by LLS Tax to identify any reportable transactions that have not been the subject of a prior consultation between LLS Tax and Client. Such services, if desired by Client, will be the subject of a separate engagement letter. LLS Tax may also be required to report to the IRS or certain state tax authorities certain tax services or transactions as well as Client’s participation therein. The determination of whether, when and to what extent LLS Tax complies with its federal or state “tax shelter” reporting requirements will be made exclusively by LLS Tax. LLS Tax will not be liable for any penalties resulting from Client’s failure to accurately and timely file any required disclosure or pay any related excise tax nor will LLS Tax be held responsible for any consequences of its own compliance with its reporting obligations. Please note that any disclosure required by or made pursuant to the tax shelter rules is separate and distinct from any other disclosure that Client might be required to or choose to make with its tax returns (e.g., disclosure on federal Form 8275 or similar state disclosure).

## **PROFESSIONAL FEES AND EXPENSES**

Our professional fees for services listed above for the three annual bond years ending December 18, 2020, December 18, 2021, and December 18, 2022 is \$1,500, which is \$500 each year. We will bill you upon completion of our services or on a monthly basis. Our invoices are payable upon receipt. Additionally, you may request additional consulting services from us upon occasion; we will bill you for these consulting services at a beforehand agreed upon rate.

Unanticipated factors that could increase our fees beyond the estimate given above include the following (without limitation). Should any of these factors arise we will alert you before additional fees are incurred.

- Investment data provided by you is not in good order or is unusually voluminous.
- Proceeds of bonds have been commingled with amounts not considered gross proceeds of the bonds (if that circumstance has not previously been communicated to us).
- A review or other inquiry by the IRS with respect to an issue of bonds.

The Client (District) has the option to terminate this Agreement within ninety days of providing notice to LLS Tax Solutions Inc. of its intent.

**ACCEPTANCE**

You understand that the arbitrage services, report and IRS forms described above are solely to assist you in meeting your requirements for federal income tax compliance purposes. This Engagement Letter constitutes the entire agreement between Client and LLS Tax with respect to this engagement, supersedes all other oral and written representations, understandings or agreements relating to this engagement, and may not be amended except by the mutual written agreement of the Client and LLS Tax.

Please indicate your acceptance of this agreement by signing in the space provided below and returning a copy of this Engagement Letter to us. Thank you again for this opportunity to work with you.

Very truly yours,  
LLS Tax Solutions Inc.

AGREED AND ACCEPTED:  
Asturia Community Development District

By: Linda L. Scott

Linda L. Scott, CPA

By: \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date: \_\_\_\_\_

# Tab 6

# Brian E. Corley

Supervisor of Elections

Post Office Box 300

Dade City, FL 33526-0300



★ ★ **FREEDOM**  
★ Requires Responsibility  
**VOTE PASCO**

April 16, 2020

RECEIVED  
APR 20 2020  
BY: .....

Matthew Huber, District Manager  
District Office  
5844 Old Pasco Road Suite 100  
Wesley Chapel FL 33544

Dear Mr. Huber:

Pursuant to your request, the following voter registration statistics are provided for their respective community development districts as of April 15, 2020.

- **Asturia Community Development District** 754
- Avalon Park West Community Development District 0
- Copperspring Community Development District 0
- Country Walk Community Development District 1,760
- Hidden Creek North Community Development District 0
- Lake Padgett Estates Independent Special District 2,074
- Meadow Pointe III Community Development District 3,247
- Mitchell Ranch Community Development District 0
- New River Community Development District 58
- Preserve at Wilderness Lake Community Development District 1,937
- Riverwood Estates Community Development District 0
- Wiregrass Community Development District 1,457
- Wiregrass II Community Development District 0

As always, please call me if you have any questions or need additional information.

Sincerely,

Tiffannie A. Alligood  
Chief Administrative Officer

East Pasco Government Center  
Dade City  
(352) 521-4302

Central Pasco Professional Center  
Land O' Lakes  
(813) 929-2788

West Pasco Government Center  
New Port Richey  
(727) 847-8162

**pascovotes.com**